



# Judicial Justice Re-Appointment Application Worksheet

## Not for Final Submission

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This Worksheet will help prepare you for the online Application. You are not required to complete or submit it, but you may find it helpful for collecting the information needed for your application. Once you have started your online application, you can save and return to it at any time. Please note that you must save your work before the application times out after 60 minutes of inactivity.

### Section 1: PERSONAL INFORMATION

Name, DOB, family info, contact info, diversity info

### Section 2: JUDICIAL HISTORY

1. Dates appointed, retired.
2. Judicial region and resident courthouse history.
3. Percentage of judicial work in last 5 years: Criminal, Traffic, Civil.
4. Professional memberships since ceasing appointment: organization, years belonged, offices held, significant contributions.
5. Courses taken in last 5 years that have significantly enhanced legal and judicial knowledge or personal growth.

### Section 3: PERSONAL SUITABILITY

Past, present or foreseeable future personal or business interests that may affect your potential appointment to the Bench. (i.e. if you foresee commencing or defending any litigation in the foreseeable future because you have received or issued a demand letter or you otherwise know of a possible claim against you or because you are aware of a possible claim that you have against another party).

You will be asked if you have ever been a party or witness in any type of tribunal or court proceeding and, if so, to provide the court file number(s), registry(ies), and case citation(s) if available.

#### Section 4: SKILLS FOR JUDICIAL EXCELLENCE

##### **Knowledge and skills:**

- sound knowledge of the law and its application
- sound knowledge of procedure and appropriate application
- sensitivity to and understanding of changes in social values and the diversity of people, cultures and communities that make up British Columbia and Canada
- sensitivity to and understanding of Indigenous justice issues and the history, experience and circumstances of Indigenous people
- receptiveness to new ideas that are constructive to the public good
- excellence in chosen area of the law
- experience in mediation or alternative dispute resolution
- technological competence

##### **Decision making:**

- sound judgment
- independence and courage
- appropriate exercise of discretion
- honesty
- decisiveness and confidence
- objectivity, impartiality and fairness

##### **Leadership and management for judicial justices holding administrative positions:**

- flexibility, responsibility, imagination, commitment to efficient administration

##### **Efficiency:**

- actively organizes time and manages cases to promote a timely and just conclusion
- able to work at speed and under pressure

##### **Professionalism and temperament:**

- maintains personal independence, civility, integrity and commitment to ethics at all times
- demonstrates personal discipline and responsibility
- demonstrates an open mind and self-awareness
- promotes the highest standards of behaviour in court
- encourages and facilitates teamwork
- accepts and implements change
- commitment to continuing education and high standards, conscientiousness
- capacity to handle stress and isolation of judicial role
- patience, tolerance and diplomacy

##### **Communication and authority:**

- ability to establish and maintain the authority of the court
- communicates effectively and in plain language, including verbally and in writing  
Explains the procedure and any decisions reached clearly and succinctly to everyone involved, including self-represented litigants
- inspires respect and confidence

##### **Other criteria:**

- superb legal reputation and professional record review(s), including from applicable Law Society(ies)
- respect in the community
- commitment to public service
- good health
- willingness to travel and to sit in all subject areas

Explain your reasons for leaving the Court, what your activities have included in the intervening months or years, your reasons for seeking a re-appointment to the Court, and how you would assess your suitability given the skills required for judicial excellence. This is an important part of your application. Please be concise. Bullets and note form are acceptable. Do not exceed two pages. (approx. 1000 words)

**Section 5: WORK LOCATION, SCHEDULE AND TRAVEL**

Preferred regions for headquarters, travel ability or limitations.

**Section 6: DECLARATION**

Ongoing obligation to report any changes to application to Judicial Council (including, but not limited to, personal suitability information, such as health/medical, Law Society, financial, and conflicts, and if no longer seeking re-appointment).

Sign and date before submitting.

**Section 7: LAW SOCIETY AUTHORIZATION & RELEASE (if applicable)**

Name, address, date

**Section 8: OFFICE OF THE CHIEF JUDGE AUTHORIZATION & RELEASE**

Name, address, date