



Judicial Justice Candidate Application Worksheet

Not for Final Submission

Important: Applicants for appointment as a Provincial Court judicial justice must have practiced law for at least 5 years in Canada. (Those with less legal practice experience may be considered if they have a range of related experience.)

This Worksheet will help prepare you for the online Application. You are not required to complete or submit it, but you may find it helpful for collecting the information needed for your application. You can save and return to your online application at any time to complete it. Please note that you must save your work before the application times out after 60 minutes of inactivity.

Section 1: PERSONAL INFORMATION

Name, DOB, family info, contact info, language proficiency, diversity info

Section 2: JUDICIAL COUNCIL OF BRITISH COLUMBIA APPLICATION HISTORY

Previous application date(s)

Section 3: EDUCATION

1. Post-Secondary Education: From/To dates, College/University Name, Degree/diploma/certificate
2. Courses or activities taken in furtherance of continuing professional development requirements of the Law Society: From/To dates, Institution, Comments

Section 4: PRACTICE AND EMPLOYMENT HISTORY

1. Practice history: years in practice, date called to bar including other jurisdictions, private or public practice
2. Legal positions held since Law School: From/To dates, Position, Firm/Organization
3. Brief summary of legal career path (do not exceed 100 words)
4. Legal Practice Areas/Experience in litigation: especially Civil, Criminal, Family; and Indigenous law: From/To dates, percentage of practice
5. Other practice areas
6. Pro bono activities
7. Mediation/arbitration experience if any.
8. Non-legal community involvement in the last 5 years: Organization, From/To dates, positions held including volunteer, significant contributions

Section 5: SKILLS FOR JUDICIAL EXCELLENCE

Knowledge and skills:

- sound knowledge of the law and its application
- sound knowledge of procedure and appropriate application
- sensitivity to and understanding of changes in social values and the diversity of people, cultures and communities that make up British Columbia and Canada
- sensitivity to and understanding of Indigenous justice issues and the history, experience and circumstances of Indigenous people
- receptiveness to new ideas that are constructive to the public good
- excellence in chosen area of the law
- experience in mediation or alternative dispute resolution
- technological competence

Decision making:

- sound judgment
- independence and courage
- appropriate exercise of discretion
- honesty
- decisiveness and confidence
- objectivity, impartiality and fairness

Leadership and management for judicial justices holding administrative positions:

flexibility, responsibility, imagination, commitment to efficient administration

Professionalism and temperament:

- maintains personal independence, civility, integrity and commitment to ethics at all times
- demonstrates personal discipline and responsibility
- demonstrates an open mind and self-awareness
- promotes the highest standards of behaviour in court
- encourages and facilitates teamwork
- accepts and implements change
- commitment to continuing education and high standards, conscientiousness
- capacity to handle stress and isolation of judicial role
- patience, tolerance and diplomacy

Efficiency:

- actively organizes time and manages cases to promote a timely and just conclusion
- able to work at speed and under pressure

Communication and authority:

- ability to establish and maintain the authority of the court
- communicates effectively and in plain language, including verbally and in writing
- explains the procedure and any decisions reached clearly and succinctly to everyone involved, including self-represented litigants
- inspires respect and confidence

Other criteria:

- superb legal reputation and professional record review(s), including from applicable Law Society(ies)
- respect in the community
- commitment to public service
- good health
- willingness to travel and to sit in all subject areas

Explain your reasons for seeking appointment as a judicial justice and how you would assess your suitability for appointment given the skills required for judicial excellence. This is an important part of your application. Please be concise. Bullets and note form are acceptable. Do not exceed two pages (approx. 1000 words)

Section 6: PROFESSIONAL REPUTATION

1. Provide five names of members of the Bar who can be contacted about your professional reputation: name, phone #, email, nature of relationship, years known. Do not include members of Judicial Council as references. You may also include up to 5 current or retired members of the Bench in any Canadian Court.
2. List three other personal references and/or non-lawyers with whom you have dealt, worked, or who have reported to you (e.g., court or office staff, community members, etc.): name, phone #, email, nature of relationship, years known. Do not include judges or family members.
3. Your references may be asked for further people that you have not identified as references who may be contacted. Please list any persons you do NOT want to be contacted and the reason(s) why:
Name, reason(s)

Section 7: PERSONAL SUITABILITY

Past, present or foreseeable future personal or business interests that may affect your potential appointment to the Bench. (i.e. if you foresee commencing or defending any litigation in the foreseeable future because you have received or issued a demand letter or you otherwise know of a possible claim against you or because you are aware of a possible claim that you have against another party).

You will be asked if you have ever been a party or witness in any type of tribunal/court proceeding and, if so, to provide the tribunal/court file number(s), and registry(ies), and case citation(s), if available.

Section 8: WORK LOCATION, SCHEDULE AND TRAVEL

Preferred regions for headquarters, schedule and travel ability or limitations

Section 9: DECLARATION

Ongoing obligation to report any changes to application to Judicial Council (including, but not limited to, personal suitability information, such as health/medical, Law Society, financial, and conflicts, and if no longer seeking appointment).

Select I agree checkbox, name, date

Section 10: LAW SOCIETY AUTHORIZATION & RELEASE

Name, DOB, address, Law Society ID number

Section 11: CONSENT FOR DISCLOSURE OF PERSONAL INFORMATION

You will also be asked about any publicly available online presence.