



## Judicial Justice Candidate Application Worksheet

### Not for Final Submission

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This Worksheet will help prepare you for the online Application. You are not required to complete or submit it, but you may find it helpful for collecting the information needed for your application. You can save and return to your online application at any time to complete it. Please note that you must save your work before the application times out after 60 minutes of inactivity.

#### Section 1: PERSONAL INFORMATION

Name, DOB, family info, contact info, diversity info

#### Section 2: JUDICIAL COUNCIL OF BRITISH COLUMBIA APPLICATION HISTORY

Previous application date(s)

#### Section 3: EDUCATION

1. Post-Secondary Education: From/To dates, College/University Name, Degree/diploma/certificate
2. Courses or activities taken in furtherance of continuing professional development requirements of the Law Society: From/To dates, Institution, Comments
3. Courses or programs where you have contributed by instructing, coaching, presenting, or writing materials: From/To dates, details

#### Section 4: PRACTICE AND EMPLOYMENT HISTORY

1. Practice history: years in practice, date called to bar including other jurisdictions, private or public practice
2. Legal positions held since Law School: From/To dates, Position, Firm/Organization
3. Brief summary of legal career path (do not exceed 100 words)
4. Legal Practice Areas/Experience in litigation: especially Civil, Criminal, Family; and mediation: From/To dates, percentage of practice
5. Other practice areas
6. Non-legal employment positions held since Law School: From/To dates, position, location
7. Non-legal community involvement: Organization, From/To dates, positions held including volunteer, significant contributions
8. Professional memberships in which you have been more than a fee paying member: Organization, From/To dates, positions held, significant contributions
9. Additional relevant information on your career, publications and membership in specialist professional associations

## Section 5: SKILLS FOR JUDICIAL EXCELLENCE

### Knowledge and Technical Skills:

- sound knowledge of the law and its application
- sound knowledge of procedure and appropriate application
- excellence in chosen area of the law
- experience in mediation or alternative dispute resolution
- commitment to professional development

### Decision Making:

- sound judgment and independence of mind
- appropriate exercise of discretion
- patient
- decisive
- objective

### Communication and Authority:

- ability to establish and maintain the authority of the court
- communicates effectively
- explains the procedure and any decisions reached clearly and succinctly to everyone involved
- inspires respect and confidence

### Professionalism and Temperament:

- maintains personal independence and integrity at all times
- demonstrates personal discipline
- an open mind and self awareness
- promotes the highest standards of behaviour in court
- experience with cultural and ethnic diversity
- encourages and facilitates teamwork
- accepts and implements change

### Efficiency:

- actively organizes time and manages cases to promote a timely and just conclusion
- strategically plans and organizes
- able to work at speed and under pressure

Explain your reasons for seeking judicial appointment and how you would assess your suitability for appointment given the competencies required for judicial excellence. This is an important part of your application. Please be concise. Bullets and note form are acceptable. Do not exceed two pages (approx. 1000 words)

## Section 6: PROFESSIONAL REPUTATION

1. Provide the names of five judges and up to ten lawyers who can be contacted about your professional reputation: name, phone #, email, address, nature of relationship, years known. Do not include members of Judicial Council as references.
2. List five other non-lawyers with whom you have dealt, worked, or who have reported to you (e.g., court or office staff, community members, etc.): name, phone #, email, address, nature of relationship, years known.
3. Current persons at your firm and persons not identified by you as reference may be contacted by the Judicial Advisory Committee of the Canadian Bar Association in the normal course of their inquiries. Please list any persons you do NOT want to be contacted and the reason why:  
Name, reasons
4. Articled students or others whom you have mentored: From/To dates, name, phone #

**Section 7: PERSONAL SUITABILITY**

Past or present personal or business interests that may affect your potential appointment to the Bench.

**Section 8: WORK LOCATION, SCHEDULE AND TRAVEL**

Preferred regions for headquarters, schedule and travel ability or limitations

**Section 9: DECLARATION**

Ongoing obligation to report any changes to application to Judicial Council (including, but not limited to, personal suitability information, such as health/medical, Law Society, financial, and conflicts, and if no longer seeking appointment).

Select I agree checkbox, name, date

**Section 10: LAW SOCIETY AUTHORIZATION & RELEASE**

Name, DOB, address, Law Society ID number

**Section 11: CONSENT FOR DISCLOSURE OF PERSONAL INFORMATION**

Name, DOB, contact info, drivers licence #

Note: once the online application is submitted, print and sign the [Consent for Medical Release Form](#) and deliver it to your physician, who must complete, sign and send it to the following address:

Judicial Council of British Columbia  
337 - 800 Hornby Street  
Vancouver, BC V6Z 2C5